

7	Carbon Monoxide (CO) 2018 Attainment and CMAQ Apportionment Implications: 1. CO Maintenance ending in 2018: EPA, Caltrans Planning EPA's Green Book: https://www3.epa.gov/airquality/greenbook/cfrnrpt3.html#CA 2. Impact on CMAQ Apportionments – Lilibeth Green, Caltrans Programming	11:15	Rodney Tavitias – Caltrans Planning, Karina O'Connor - EPA
8	MAP-21 Performance Management – Update	11:40	Nicholas Deal, Caltrans Planning
9	Procedure for programming of SHOPP projects in FTIPs/FSTIP - Update	11:55	Muhaned Aljabiry
10	CMAQ Annual Report	12:05	Lima Huy
11	1. Follow-Up Items 2. Open Forum 3. Future Agenda Items	12:15	All
12	Future meeting dates and locations: <ul style="list-style-type: none"> January 2018: 2019 FSTIP Workshop - SACOG, Sacramento 	12:25	All

CFPG Meeting, November 28, 2017

Meeting Minutes

Item	Description w/ Meeting Minutes	Time	Presenter
1	Agenda	10:30	Abhijit Bagde
2	Ground Rules <ul style="list-style-type: none"> • Since there are phone participants, everyone who speaks should state his/her name and agency. • Keep comments as brief as possible. • Stick to the current agenda item. Additional items not in the agenda will be added to the end and will be discussed if time permits. • Turn off cell phones and limit interruptions. • This is a forum to hear everyone's concerns, comments and suggestions. Please make sure your voice is heard. • Facilitator to ask before moving on to the next item if anyone on the phone has any additional comments on the item, then pause for a few seconds. • Respond to follow-up items and meeting notices by the deadlines. • Except for follow-up items, the minutes will include discussions that take place during the meeting only. If you do not want what you say during the meeting included in the minutes, state "off the record." • When not speaking, phone participants to keep their phones on mute if possible. • Do not place conference call on hold. Please hang up and redial if you must take another call. • Meeting minutes to be distributed to the group with 10 days after the meeting. • Any outstanding follow-up items not addressed/completed by the third meeting (from the meeting of initiation) will be removed from the agenda. Abhijit emphasized the items in bold.	10:35	Abhijit Bagde
3	Approval of 8/22/2017 Meeting Minutes Abhijit Bagde asked for comments regarding the meeting minutes. No comments were presented and meeting minutes were approved.	10:40	Abhijit Bagde
4	Announcements and Updates: <ol style="list-style-type: none"> 1. Staffing Update – CT/FHWA/FTA/MPO's Muhaned Aljabiry of Caltrans mentioned some reorganizing of staff to address work load. Wade Hobbs, FHWA announced that Kenneth Born is replacing Jack Lord as the new team leader in Air Quality and Planning. He is expected to start sometime in January. Cecilia Godfrey, coordinator for MPO's, has left FHWA for a position with FTA in region 9. Ted Matley (FTA) reiterated the hiring of Cecilia Godfrey and some changes to staff assignment in early 2018. 2. Volunteer of the CFPG recorder task: 	10:45	Caltrans, FHWA, FTA and MPO's

	<p>No response from volunteers, so Abhijit announced that from now on, two names will be chosen for the recorder task from two agencies. One assigned and the other as a back-up.</p> <p>3. Active Transportation Program Update</p> <p>CTC will be voting on the ATP MPO program project list during the 12/7/17 and 1/31/18 meetings. An update will be provided at the next CFPG meeting.</p>		
5	<p>Follow-Up Items from last Meeting:</p> <p>1. Email Abhijit Bagde if interested in taking CFPG meeting minutes by Friday, August 25, 2017</p> <p>Discussed under Item 4-2.</p> <p>2. Abhijit sent August 31, 2017 Performance Management Target Setting Workshop information to group – Item completed information sent 8/23/17.</p> <p>3. Loaning of RSTP Urban and CMAQ unobligated apportionments through MOU's between regions – Contact Jose Luis Caceres, SACOG if interested</p> <p>Caltrans Local Assistance has announced the rescission of \$900 million of funds as of 11/30. Jose Luis Caceres discussed that certain requirements need to be met when loaning STP Urban funds. Funds must be used in same region making it difficult to lend STP-Urban funds. To accomplish lending outside a region, two regions engaged in lending, must have an agreement between the two regions and the state. The agreement must be approved by Caltrans Local Assistance.</p> <p>4. Procedure for programming of SHOPP projects in FTIPs/FSTIP - Update – Item completed</p> <p>Further discussion following in item 9.</p>	10:55	Abhijit Bagde
6	<p>2019 FSITP:</p> <p>1. Introduction – Muhaned Aljabiry</p> <p>Updated guidance on FTIP/FSTIP submittal will be provided during the 2019 FSTIP Development FSTIP workshop, which is being planned. Updated guidelines can be expected before workshop is held.</p> <p>2. Proposed Schedule Handout No. 1) – Muhaned Aljabiry</p> <p>Tentative schedule was provided based on previous schedule. Draft FTIPs are due to Caltrans 9/3/18. Final FTIPs due 10/1/18. FSTIP public review period is from 10/10/18 to 10/31/18. Anticipated FSTIP federal approval is 12/17/18. Muhaned advised MPOs to contact his office should MPOs have any concerns with the schedule.</p> <p>3. Workshop – Sadegh Yazdi</p> <p>Working on date of workshop and logistics. Seeking help from two MPO's to prepare workshop. New staff is encouraged, but emphasized that it's not a training meeting.</p> <p>4. Programming Guidance Update and FTIP Financial Summary Template – Muhaned Aljabiry</p> <p>Guidance will be available by the time of workshop or before.</p>	11:00	Caltrans
7	<p>Carbon Monoxide (CO) 2018 Attainment and CMAQ Apportionment implications:</p> <p>1. CO Maintenance ending in 2018: EPA, Caltrans Planning; EPA's Greenbook</p>	11:15	Rodney Tavitias, Caltrans Planning and

	<p>CO maintenance requirements ending on 6/1/18 after a 20 year maintenance period. Once expired, maintenance areas will revert to the attainment status, and air quality conformity requirements will not apply for CO for these areas. Letters may be sent from EPA to formally acknowledge the change in conformity. EPA Green book will not need to be updated, since this is accounted for in the Green book already.</p> <p>2. Impact on CMAQ Apportionments – Lilibeth Green, Caltrans Programming</p> <p>Lilibeth Green, Caltrans Programming explained that the 2018/2019 CMAQ apportionments would be reduced for the areas re-designated to attainment. Those areas would continue to receive an apportionment based on Ozone, but the CO factor would be eliminated. South Coast Air Basin would see a substantial increase in funds from the CO factor since they will be the sole recipient for the CO factor. Currently, a four year funding plan is being developed for the CMAQ apportionment and will be completed by December before the FSTIP workshop is held.</p> <p>For purposes for 2019 FTIPs, projects should be programmed based on the reduction of the CO factor.</p>		Karina O'Connor EPA
8	<p>MAP-21 Performance Management – Update</p> <p>Workshop to discuss performance measures will be held at Caltrans District 7 on 12/18/17 from 10AM-3PM. A technical advisory group will be set up to work on the agenda. By May 2018 Caltrans has to set state targets. Six performance measures need to be addressed. A save the date for the workshop will be sent out.</p> <p>A question was presented on when phase II performance measures need to be included in the FTIP. Response from FHWA is that planning performance measures become effective 5/27/18, so planning performance measures need to be incorporated as part of a plan or FTIP adoption after that. State and MPOs need to have same targets on some of the performance measures. Performance measures are set, but not targets. FTIP amendments after 5/27/18 must incorporate the planning performance measures. Question was asked on how FTIP amendments should address the new planning regulations? Answer, “Refer to guidance in metropolitan section of planning regulations (Implementation of the planning regulations).” The workshop schedule in December will contain a section on the new planning regulations. Coordinators were requested for establishing the coordination between FTIP preparations and addressing performance measures. John Asuncion, SCAG and Adam Crenshaw, MTC volunteered to be in the technical advisory group.</p>	11:40	Nicholas Deal, Caltrans Planning
9	<p>Procedure for Programming of SHOPP projects in FSTIPs/FSTIP-Update:</p> <ol style="list-style-type: none"> 1. Caltrans Programming is currently updating the existing procedures for programming of SHOPP projects in the FSTIP. This update will be discussed at the FSTIP Workshop. 2. Projects, in general, may have two cost estimates, programmed amount based on the initial engineer’s estimate and another is voted amount by CTC based on the updated engineer’s estimate. Districts/MPOs to use the voted amounts by the CTC in the FTIP. 	11:55	Muhaned Aljabiry

	3. Senate Bill 1, the Road Repair and Accountability Act of 2017, funding new projects. Caltrans current federal-aid funding policy requires projects with more that \$1 million in cost will need to be federalized, are therefore need to be programmed in the FTIP.		
10	CMAQ Annual Report Lima Huy, Caltrans Programming reported that an email was sent out on 11/1/17 for the CMAQ Annual Report for FFY 2016/17 due soon. The email included list of obligated projects, FTA transfers, instructions for UPAC (CMAQ charging system), and internal reporting instructions. All MPOs that receive CMAQ funds are required to enter data directly into the CMAQ Project Tracking System (CMAQ-PTS) by Friday, <u>December 29, 2017</u> . If unable to meet the deadline, please work with Sadeqh Yazdi to find an alternate date. Sadeqh is available to answer database questions.	12:05	Lima Huy
11	Follow-Up Items <ol style="list-style-type: none"> 1. John Asuncion, SCAG and Adam Crenshaw, MTC to form the task force for performance measure coordination. 2. Abhijit will share Caltrans federal web based training link to CFPG 3. EPA to check if CO changes will be incorporated in the Green book 4. Share proposed update to the procedures for programming SHOPP projects in the FSTIP to MPOs for feedback 5. Sadeqh Yazdi will check with other states on CMAQ upload 6. Abhijit will send link on new planning regulations to CFPG Open Forum Susan Martinez asked about second Buy America Waivers. Only partial approval was given. Tulare was approved, but not others. Muhaned advised MPOs to contact their District Local Assistance Engineer to get information on this topic. Future Agenda Items Abhijit Bagde announced that if there are any requests to have a speaker from Caltrans or any other agency for a future CFPG meeting, contact Abhijit well in advance of the next meeting.	12:15	All
12	Future meeting dates and locations: January 2018: 2019 FSTIP Workshop – SACOG, Sacramento	12:25	All

**Handout No. 1 for Item No. 6-2: 2019
FSTIP proposed Schedule**

2017 FTIPs/FSTIP Update Timeline		2019 FTIPs/FSTIP Update Timeline (PROPOSED)		Deliverables and Dates		
Date		Date		Action	By	Comments
Thursday, 9/1/2016		Monday, 9/3/2018		Deadline Draft FTIPs to Caltrans	MPOs	MPOs submit draft FTIPs to Caltrans at the start of the FTIPs public review period
Friday, 9/30/2016		Monday, 10/01/2018		Deadline Final FTIPs to Caltrans	MPOs	MPOs submit final FTIPs to Caltrans no later than Oct 1 of even year (S&H Code 182.6)
Monday, 10/10/2016		Wednesday, 10/10/2018		Start of FSTIP Public Participation	Caltrans	21 days FSTIP PP
Monday, 10/31/2016		Wednesday, 10/31/2018		End of FSTIP Public Participation	Caltrans	
Wednesday, 11/16/2016		Friday, 11/16/2018		FSTIP submittal to FHWA/FTA	Caltrans	Caltrans submits final FSTIP to the US DOT no later than Dec 1 of even year (GC 65074)
Friday, 12/16/2016		Monday, 12/17/2018		FSTIP Federal approval	FHWA/FTA	

